

Regular Council Meeting
City Hall Mansfield, Washington
May 14, 2025

Mayor Wall called the meeting to order at 6:00 PM.

PRESENT- Mayor Wall, Council members Tupling, Foged, Bayless, Jardine and Lamar. Clerk Sima, JF Lester, Gloria Lambert, Joanna Schiebe, and Jeanette Cavadini.

EXCUSED ABSENCE- None

UNEXCUSED ABSENCE- None.

PLEDGE OF ALLEGIANCE- The pledge was led by Mayor wall.

MINUTES- Council member Foged made a motion to accept the April 9, 2025, minutes, Tupling seconded, motion carried.

RESOLUTION NO. 2025-4- APPROVING THE AMENDED AND RESTATED DOUGLAS TRANSPORTATION COUNCIL GOVERNANCE AGREEMENT- Council member Tupling made a motion to accept, Foged seconded, motion carried.

RESOLUTION NO. 2025-5-A RESOLUTION OF THE COUNCIL OF THE TOWN OF MANSFIELD, WASHINGTON RESCINDING PRIOR RESOLUTION NO. 2025-03 RELATED TO THE PROPOSED LEVY LID LIFT- Council member Foged made a motion to accept, Bayless seconded, motion carried.

RESOLUTION NO 2025-6 PROVIDING FOR THE SUBMISSION OF THEIR PROPOSITION TO THE QUALIFYING VOTERS OF THE TOWN OF MANSFIELD AT THE NOVEMBER 4, 2025 GENERAL ELECTION FOR THEIR RATIFICATION OR REJECTION, PROVIDING FOR AUTHORITY TO LEVY AN INCREASE IN THE REGULAR PROPERTY TAX LEVY TO THE RATE OF \$1.50 PER \$1,000.00 OF ASSESSED VALUE WHICH IS IN EXCESS TO THE LIMIT FACTOR ESTABLISHED IN RCW 84.55.005 AND 84.55.010; SETTING FOR THE BALLOT PROPOSITION; DIRECTING THE TOWN CLERK TO VERIFY TO THE COUNTY AUDITOR A CERTIFIED COPY OF THIS RESOLUTION; AND PROVIDING FOR THE MATTERS PROPERLY

RELATED THERETO- Council member Lamar made a motion to accept, Jardine seconded, motion carried.

RESOLUTION NO. 2025-7- A RESOLUTION OF THE TOWN OF MANSFEILD, WASHINGTON, RATIFYING THE THIRD AMENDMENT TO THE DOUGLAS COUNTY REGIONAL POLICY PLAN AND ESTABLISHING AN EFFECTIVE DATE- Council member Foged made a motion to accept, Tupling seconded, motion carried.

RESOLUTION NO. 2025-8- A RESOLUTION OF THE COUNCIL OF THE TOWN OF MANSIFELD, WASHINGTON DESIGNATING THE DOUGLAS COUNTY EMPIRE PRESS A S THE OFFICIAL NEWSPAPER FOR THE TOWN OF MANSFIELD- Council member Tupling made a motion to accept, Foged seconded, motion carried.

ORDINANCE #542- AN ORDINANCE OF THE TOWN OF MANSFIELD, WASHINGTON PROVIDING SPEED LIMITS WITH THE CORPORATE LIMITS OF THE TOWN OF MANSFIELD AND SPECIFICALLY AMENDING SECTION 10.25.010 AND ESTABLISHING AN EFFECTIVE DATE- First read.

ORDINANCE #543- AN ORDINANCE SETTING RATES FOR THE PURCHASING OF CEMETERY PLOTS, AND THE OPENING AND CLOSING OF GRAVES FOR THE MANSFIELD CEMETERY; REPEALING ALL OTHER ORDINANCES IN CONFLICT HEREWITH-First read.

AIRPORT UPDATE- Mayor Wall thanked council member Tupling for all his hard work and effort he has put into saving the airport.
Council member Tupling stated that he has received valuable feedback from the pilots on the Fly In that was held.
Discussion took place on legal access to the Airport.

MAYOR'S REPORT-

Airport Road: The project is scheduled to begin within the next few weeks. A detour will be off Jameson Lake Road for the use of Coleman Oil.
Discussion took place on a culvert under Nutrien. Mayor Wall informed council that Coleman Oil reached out to have their area paved on our next TIB project.

The Mansfield School annexation has been reviewed and filed sufficient as of May 5, 2025, and assigned a file number with the Douglas County Boundary Review Board. The board will meet on May 28, 2025, to review the submittal. The public review period will expire in 45 days from the date of filing or June 19, 2025.

Assistant Wall and Assistant Youngblood have been working on parks and the cemetery getting ready for Memorial Day and Playday. After Memorial Day they will start painting/ digging up/ and replacing street signs to be all uniform and meet height requirements. Also painting the park bathrooms in and out. Replacing paper towels, hand soap dispensers, etc... These items had been removed from the park bathrooms. They were not put in storage to be put back up. The Town had to purchase all new to meet sanitation requirements. Council member Tupling informed the mayor that covers to the clean-out is missing at Railroad Park and at the Apartments.

Assistant Youngblood has weed whacked and Assistant Wall has mowed all town property and removed debris so we can start sending out nuisance letters for unkept properties that are a fire hazard or fall under our nuisance ordinance.

Barajas Landscaping looked at a portion of the cemetery that had not been getting watered for the last three years. The station that was installed was for a six station and that section of the cemetery requires a nine station. The parts have been purchased and will be completed Thursday. This should take care of the dry areas.

The circle is working out at the lagoon, Irrigation Inc had to come up and replace wires that were chewed by mice last week.

Clerk Sima called Quality Paving to come pick up the asphalt that they placed on Railroad, they stated that Public Works told them to place it there because he wanted to use it after harvest of 2024. It is very unsightly, and the town has no use for it, this may be an expense to the town to dispose of. A loader will need to be rented as the town does not have anything heavy enough to use. Council member Tupling inquired if the Town had heard back from the engineers regarding the quality of work that was done and cracks that were not done. Clerk Sima informed the council that the retainage has not been released to date. Discussion followed.

The Town Clean-up was successful. Both containers were filled and had to turn citizens away. There was a discussion on renting a container for the Town of Mansfield yard waste. Clerk Sima will cover costs next month.

The backhoe is need of repair. Cody Farrington stated he would look at it. Due to the cost of helicopter services Mayor Wall has contacted the Waterville Mosquito Board to inquire about the rental of a fog machine and a certified applicator to fog. The cost is \$35.00 per hour for the certified applicator and \$75.00 per hour for rental of the fog machine. The cost through the years has increased exponentially, it was \$3,982.49 in 2024, \$2,782.97 in 2023, the mosquitoes froze out in 2022 and \$1,960.33 in 2021 for one application. Clerk Sima has spoken with Mansfield Hardware, and they will have mosquito spray available for purchase so citizens can increase effectiveness by maintaining their yards and shrubbery. Discussion took place about the use of pucks to help remediate.

The Flag Grant is underway. Flags have been ordered through Mansfield Hardware and city staff, and I will bore the holes on Friday, May 16, 2025. Mayor Wall stated it has taken time to find the right flag poles and gain information from other communities that have this, but it is all coming together! This project should be completed soon, and flags will be up for Memorial Day.

The trees, brush, and power poles that were placed on Railroad through the years will be cleaned up in the next month or two. Along with all the debris, metal, and miscellaneous materials at the Cemetery. The Town will have to rent a container from Consolidated disposal at approximately \$1,000.00 to clean up the area. The town will not use the area as a dump or allow anyone else to dump after cleaning up. It is very unsightly and can be seen from the cemetery by guests.

Mayor Wall stated he will spray weeds in the next couple of weeks as time and weather permits. This will be done under our Interlocal Agreement with Douglas County Transportation and Land Services.

Clerk Sima has been organizing all public works files that were stored in the recycle center, city shop, pump houses, and maintenance room. All files and maps will be easily attainable and stored in the records room at town hall and/or at appropriate sites.

Pipkin Construction was hired to dig four water and five sewer lines for the new houses going in on Simpson. The town needs to look at increasing costs as it does not cover the expenses. Clerk Sima will have more information regarding increases next month.

The survey and ratings came back, and the Town's rates will not go up. This is due to the generator being placed for fire protection. The hydrants are supposed to be flow tested twice a year, every year and they had not been flow tested since 2019. If this had been done the citizens' ratings on their insurance would have been lower on a points system. In the future all hydrants will be flow tested and documented. Also, by fall all fire hydrants will be painted by appropriate guidelines and snow stakes placed.

Clerk Sima just completed a Department of Retirement audit. No findings or concerns were found.

Clerk Sima applied for the 2025-2026 Washington State Archives Local Records Grant Program in the amount of \$3,240.00 and was selected. There were 140 applications submitted, and twenty-seven applications were granted. This grant will digitalize all ordinances, resolutions, minutes, and deeds. These records will then be stored at the State of Washington Archives warehouse and all will be available digitally. This grant will retain all of Mansfield's history if an unforeseen event occurs.

France and Company just informed the town on Monday that CIAW is going to cover the replacement of the whole roof and all repairs. The Town of Mansfield's deductible is \$250.00. They wanted to begin the work in the later part of June, but Clerk Sima will be on vacation, so the work will begin the second week of July.

FINANCIAL REPORTS- The bills were read and approved in the amount of \$53,780.13 for May 14, 2025. Warrant #5460-5462 Reissue to Keldon Jardine for lost warrants. #5463-5508. Council member Tupling made a motion to accept, Foged seconded, motion carried.

WARRANT REDEMPTION CHECKS- Check #2274 \$6,643.92 #2275 \$1,867.80 #2276 \$16,140.62 #2277 \$2,756.01.

941 EFT- \$3,079.28

RURAL ECONOMIC DEVELOPMENT 01-\$1,620.00

DEPARTMENT OF REVENUE EFT- \$1,141.13
PCI COMPLIANCE-\$200.00

The Treasurer's report for April 30, 2025, was read and approved showing \$760,893.36 in checking and investments, motion to approve by Council member Lamar, seconded by Bayless, motion carried.

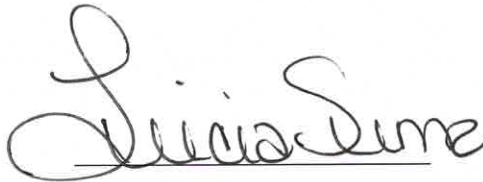
There being no further business, the meeting has been declared adjourned at 6:55 PM.

Approved:

A handwritten signature in black ink, appearing to be "Mike Smith", written over a horizontal line.

Mayor

Respectfully submitted:

A handwritten signature in black ink, appearing to be "Lidia Sime", written over a horizontal line.

Clerk/Treasurer